**INTERNSHIP APPLICATION**

**Name Date \_\_\_\_\_**

**Address**

**City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_\_ Zip \_\_\_\_**

**D.O.B \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home/Cell**

**Emergency contact info 1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Emergency contact info 2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Emergency contact info 3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Known Allergies (We work around a lot of chemicals, foods and variety items in general being donated)**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**E-mail Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Current Occupation/extracurricular**

**How did you hear about SPARC Hope?**

**What type of Intern work have you done before, if any? Explain what it was and what you enjoyed most about the experience?**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**What did you like the least about previous volunteer experiences? *(i.e., answering the phone, emptying the garbage)***

**Special skills or qualifications:**

**Special skills or qualifications can be acquired through employment, previous volunteer work, or other activities like hobbies or sports. What skills or qualities do you have as an intern that would help you succeed at your chosen position?**

**Between 10am-5pm, what time(s)/day(s) are you available to intern?**

* \_\_\_\_:\_\_\_\_ to \_\_\_:\_\_\_ Monday
* \_\_\_\_:\_\_\_\_ to \_\_\_:\_\_\_ Tuesday
* \_\_\_\_:\_\_\_\_ to \_\_\_:\_\_\_ Wednesday
* \_\_\_\_:\_\_\_\_ to \_\_\_:\_\_\_ Thursday

**Nights/Weekends and Committee assignments are limited. Please call our office or email** **mary@sparc-hope.org** **to see when assignments are available.**

**In which area are you wanting to intern in?**

* Outreach Assistant
* Human Resources
* Case Worker
* In-kind Coordinator
* Event Coordinator
* Grant Writer

**Additional Questions**

* What are you going to school for?
* Position interest?
* Are you doing this for credit, if so, how many credit hours?
* Are you able to commute to and from school for this internship?
* Do you understand that this is unpaid?

**Will you require any special accommodations per the Americans with Disabilities Act? Yes \_\_\_ No\_\_\_**

**\*\*Please attached your Resume\*\***

*I give SPARC Hope permission to verify any and all information submitted and that all of my information is correct.*

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Signature Required